

## Diocesan Tuition Form - Diaconate Formation

**Semester and Year:** \_\_\_\_\_ (ex. Winter, 2023) **Course #:** \_\_\_\_\_ **Course #:** \_\_\_\_\_

**Student Information**

**Date:** \_\_\_\_\_

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ Prefix: \_\_\_\_\_

Address: \_\_\_\_\_ City, Zip: \_\_\_\_\_

Phone: \_\_\_\_\_  Home  Work  Cell

Email Address: \_\_\_\_\_

**Parish Name:** \_\_\_\_\_ **City** \_\_\_\_\_

Pastor (Manager) Name: \_\_\_\_\_

Business Manager: \_\_\_\_\_ Phone #: \_\_\_\_\_ Email \_\_\_\_\_

Address: \_\_\_\_\_

**Academic Program Information**

University/College Name and Location:

Undergrad  Graduate Major: \_\_\_\_\_

Total credit hours needed to complete the program \_\_\_\_\_ Number of credits completed: \_\_\_\_\_

**Tuition Payment Agreement**

The Diocese of Lansing will provide 25% of the tuition expense for those **Diaconate Formation Program participants** who are meeting the requirements of the Ministry Formation Program.

See the Ministry Formation Bulletin for additional information. The *recommended* tuition split is Parish—25%, Student—50%, Diocese—25%.

	For Office Use		
	Date	Check #	Amount
Total Tuition: _____			
Parish Total: _____			
Student Total: _____			
Diocesan Total: _____			

As the **parish representative**, I agree to pay the parish contribution listed in the Tuition Payment Agreement above.

\_\_\_\_\_  
*Signature* *Date*

As the **student**, I agree to pay the student portion of tuition indicated in the Tuition Payment Agreement above. I also realize that it is my responsibility to make sure that all tuition payments are up to date on my account.

\_\_\_\_\_  
*Signature* *Date*

**Directions:**  
 Send this COMPLETED FORM with payment or with proof of payment to:  
**Diaconate Formation Tuition Subsidy, Diocese of Lansing, 228 North Walnut, Lansing, MI 48933**

**All Students:** Pay the University or College directly. Submit proof of tuition payment and subsidy request to the Diaconate Formation Office, for tuition subsidy reimbursement. Revised Nov. 2023

For more information contact Denise Dell'Acqua at ddellacqua@dioceseoflansing.org