

MASS PLANNING SHEET [SHORT FORM]

Date: _____ Time: _____ Place: _____
 Solemnity/Feast/Memorial: _____
 Presider: _____

[Prelude] _____

INTRODUCTORY RITES

Opening Hymn _____
 Greeting _____
 Sprinkling/Penitential recited _____ sung _____ omitted _____
 Glory to God sung _____ omitted _____
 Opening Prayer Page # _____

LITURGY OF THE WORD

First Reading _____
 Lector _____
 Psalm _____
 Setting _____
 Cantor/Psalmist _____
 Second Reading _____
 Lector _____
 Gospel Acclamation _____
 Setting _____
 Gospel _____
 Proclaimed by _____
 Homily _____
 Creed recited _____ omitted _____
 General Intercessions _____

LITURGY OF THE EUCHARIST

Preparation of the Altar and the Gifts _____
 Presentation Hymn _____
 Gift Bearers _____
 Prayer over the Gifts Page # _____
 Eucharistic Prayer I II III IV C1 C2 C3 R1 R2 MVNO
 Preface Preface # _____
 Holy, holy, holy _____
 Acclamations _____
 Lord's Prayer recited _____ chanted _____
 Sign of Peace _____
 Breaking of the Bread _____
 Communion Hymn(s) _____
 Prayer after Communion Page # _____

CONCLUDING RITE

[Announcements] _____
 Greeting _____
 Blessing _____
 Dismissal _____
 [Closing Hymn] _____